

BOARD MEETING MINUTES
Monday 20 July 2020, videoconference

Present

Mrs Nicola Gordon, Chairing Member	Mrs Alison Mitchell
Ms Neelam Bakshi	Professor Stephen Tierney (until 11:30)
Mrs Liz Burnley, CBE	The Hon. Lady Wise, QC
Mrs Deirdre Fulton	Ms Eilidh Wiseman
Sheriff Principal Marysia Lewis	Sheriff David Young (Observer)
The Hon. Lord Minginish, QC (from 14:00)	

Apologies

Ms Morag Ross, QC

Business Management Unit in Attendance

Angela Simpson, Interim Chief Executive (ICE)
Board Secretary
Appointments Administrator

1. Welcome & Apologies / Declarations of Interest

The Chairing Member (the Chair) welcomed all attendees to the meeting with everybody attending remotely. There was a standard declaration of interest from Ms Bakshi in relation to the Social Security Tribunals.

The Board welcomed Sheriff David Young to the Meeting. Sheriff Young will join the JABS Board as a judicial member in August.

2. Consent Agenda Items

The following items were covered under the consent agenda and approved by the Board:

- 2.1. Minutes of Previous Meeting**
- 2.2. Board Action Tracker**
- 2.3. BMU Task Tracker**
- 2.4. ICE Update Report**
- 2.5. Assurance of Governance**
- 2.6. Operational Plan / Risk**
- 2.7. JABS Risk Register**
- 2.8. JABS Budget Monitoring 2020-21 Q1**
- 2.9. JABS Policy Update July 2020**

2.10. Annual Report 2019 – 2020

- 2.10.1.** The Board reviewed the drafted Annual Report for 2019 – 2020. It was agreed that a number of minor changes would be made and the document would be circulated for comment in advance of the August Board Meeting.

BMU Action (1): ICE to make required changes to the drafted Annual Report and circulate to the Board in advance of the August Board Meeting.

3. General Summary – updates

3.1. Chairing Member

- 3.1.1.** The Chair gave an oral update to the Board:

- It is anticipated that restrictions on SG recruitment will be partially lifted shortly, so the Board is invited to address plans for recruitment of a permanent Chief Executive at the August Board Meeting as a Board Only Discussion.

4. Shrieval Recommendations for Appointment

4.1. Summary Sheriff

- 4.1.1.** Candidates for the Office of Summary Sheriff were presented to the Board and a list in order of merit was fully discussed and agreed. The Board made recommendations of the individuals to the office of Summary Sheriff.

4.2. Sheriff

- 4.2.1.** Candidates for the Office of Sheriff were presented to the Board and a list in order of merit was fully discussed and agreed. The Board made recommendations of the individuals to the office of Sheriff.

5. Quality Assurance

5.1. Assessment of Legal Competence Update

- 5.1.1.** The Judicial and Legal members have met on three occasions in order to consider how legal competence should be assessed.

6. Appointment Round Updates

6.1. Senator Recruitment 2020 – Pros and Cons – Panel Composition

- 6.1.1.** The Board discussed panel composition for the upcoming Senator competitions. It was agreed that the Board will trial the Senator 2020 recruitment with six panel members and review this at the end of the recruitment process. The Board discussed holding a virtual information

meeting to promote the upcoming Senator recruitment. The ICE will provide a proposed recruitment schedule at the August Board Meeting.

BMU Action (2): ICE to provide a proposed Senator recruitment schedule at the August Board Meeting.

Board Action (2): – Review to be carried out of previous Senator recruitment rounds in comparison to the 2020 round.

7. Any Other Business

- 7.1. The Board will discuss staffing at the August Board Meeting and the Shrieval wash up will be held at the September Board Meeting.
- 7.2. The Chair, on behalf of the Board, thanked retiring Board member Sheriff O'Grady for his significant contribution to the work of the Board.

8. Meeting closed at 16:05