

BOARD MEETING MINUTES

Monday 22 February 2021,
videoconference

Present:

Mrs Nicola Gordon, Chairing Member	Mrs Alison Mitchell
Ms Neelam Bakshi	Ms Morag Ross, QC
Mrs Liz Burnley, CBE	Professor Stephen Tierney
Mrs Deirdre Fulton	The Hon. Lady Wise, QC
Sheriff Principal Marysia Lewis	The Hon. Lord Minginish
Sheriff David Young, QC	

In attendance:

Ms Collette Paterson, Chief Executive (CE)
Mrs Angela Simpson, Head of Business Management Unit (BMU)
Ms Aimee Law, Board Secretary
Mr Peter McGrath, JABS Lay Assistant (item 4 only)

1. Welcome & Apologies / Declarations of Interest

The Chairing Member welcomed all attendees to the meeting with everybody attending remotely. Apologies were received from Ms Wiseman.

There was the standard declaration of interest from Ms Bakshi in relation to Social Security Tribunals.

2. Consent Agenda Items

The following items were covered under the consent agenda and noted and approved as appropriate by the Board:

2.1 Minutes of Previous Meeting

2.2 CE Update Report

3. General Summary – Updates

3.1 Chairing Member

3.1.1 The Chairing Member and CE met with the Lord President and Mr Paul McKinlay from Judicial Office (JO) on Tuesday 9 February 2021.

4. Feedback pilot: proposal

4.1 Mr Peter McGrath (JABS Lay Assistant) joined the meeting to discuss the Feedback Pilot proposal written in association with the CE. The proposal outlined how a feedback pilot to applicants not shortlisted for interview will operate, be

measured and evaluated, and inform the development of a permanent policy in this area. The Board approved the pilot to run as presented.

5. Large scale competitions: options appraisal

5.1 The Board discussed the large-scale competitions options appraisal paper written by the CE. The purpose of the paper was to identify options and make a number of recommendations on how JABS should manage large scale and/or concurrent competitions, in turn allowing JABS to secure support from the sponsor unit on pursuing its long-term vision.

5.2 The Board approved the proposal and the various recommendations in the paper.

5.3 It was also agreed that this approval allows the CE to out the path for developing the new strategic plan for JABS, to be considered by the Board at the March Board Meeting.

6. Senator competition

6.1 Senator 2020 - Wash Up Report

6.1.1 The Board noted the Wash Up Report following the completion of the Senator of the College of Justice recruitment and noted that more detailed proposals would be presented to the Board later in 2021.

BMU Action (3): HBMU to present more detailed analysis and recommendations on a range of issues relevant to the next Senator competition later in 2021.

7. Shrieval competition: update

7.1 Sheriff

7.1.1 Panel chair, Mrs Burnley provided the Board with an update on the current Sheriff 2021 recruitment. Applications for the office of Sheriff closed on 16 February and 114 applications were received.

7.2 Summary Sheriff

7.2.1 The Chairing Member provided the Board with an update on the upcoming Summary Sheriff 2021 recruitment.

7.2.2 The initial planning meeting will be held in the afternoon following the Board Meeting.

8. Any Other Business

9. Close and Review

9.1 The meeting closed at 12:00.